

## INT1: Application for an interim licence or interim direction

### About this form

Should you need to start operating urgently, you may apply to the traffic commissioner for an interim licence, or if you are applying to vary your existing licence you can apply for an interim direction using this form.

You should not use this form until you have submitted your application first.

If you are granted an interim licence or direction and you pay any required fee, you will be able to operate whilst you are waiting for a decision on your application.

**A REQUEST FOR AN INTERIM LICENCE WILL ONLY BE CONSIDERED IF YOUR APPLICATION IS COMPLETE AND ALL SUPPORTING DOCUMENTS HAVE BEEN RECEIVED AND ACCEPTED.**

**You must not assume that you will be granted an interim licence.** Each request is considered on its own merits and it is at the traffic commissioner's discretion.

### What to do next

Send your completed form, along with the necessary supporting documents and application fee to the traffic commissioner at: Office of the Traffic Commissioner, The Central Licensing Office, Hillcrest House, 386 Harehills Lane, Leeds, LS9 6NF

### Data Protection

The personal information you provide on this form will be used for the purposes of a traffic commissioner's statutory functions. This may include sharing the information you provide with other traffic commissioners, DfT, other government departments and enforcement agencies. Standard licence/application information will also be included in a national register which is available to other member states. Further information is available from the Office of the Traffic Commissioner.

Please provide the name of the applicant for a licence below.

If you have already been provided with a reference number for your application, please provide this here. If you are applying to vary your licence enter the licence number.

